

To All,

Next week starting at July 11, 2011 your school email will be not accessible since I am doing a migration to Microsoft Outlook. I hope to finish this process Friday 15, 2011 so following Monday July 18 your email should be in new location / Outlook and to access your new email please use this address: outlook.com your login user is your email address (ie. Smreczak@southbridge.k12.ma.us) and for your password please call your school.

Since this is new email system please take some training on line on Microsoft website: <http://www.microsoft.com/liveatedu/faculty-training-materials.aspx?locale=en-US&country=US> there are two tabs: Deploy and Use please click on USE tab and there is lot of video tutorials 'how to do it' I would like to ask everybody to take a look on those very friendly tutorials.

Thank you.

Edward Smreczak
Senior Network Engineer
MIS, MCP, MCSE
Southbridge Public Schools
508-764-5467 direct line
508-764-5450 main
508-764-5479 fax